

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 12/05/23**

**SPECIAL MEETING**

**OPENING** – Mayor Connolly called to order the special meeting of the City Council at 5:30 pm on Tuesday, December 5, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Public Works Supervisor Coleman, Treatment Plant Operator Coleman, and Planning & Zoning Administrator Quayle.

**3. WORKSHOP**

**UTILITY CAPITALIZATION FEE ANALYSIS – PRESENTATION BY WELCH COMER**

Mayor Connolly opened the workshop at 5:31 pm. Ashley Williams from Welch Comer was in attendance to present the Utility Capitalization Fee Analysis to the Mayor and Council. Topics of her presentation included an overview of the capitalization fee calculation, calculation of the net system value, ERU capacity determination, capitalization fees calculated for 2023, an overview of the system depreciation, and the next steps. Discussion ensued.

**Council Member Turner made a motion to schedule a public hearing to consider raising rates on Tuesday, January 2, 2024, at 5:30 pm. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.**

**4. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCPH 11/20/23**

**B. PAYABLES**

**Council Member Mullaley made a motion to approve the consent agenda. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

**5. ANNOUNCEMENTS/APPOINTMENTS**

None

**6. UPDATES**

**A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks and Tree Commission.

**B. LAW ENFORCEMENT**

Chief McLain gave an update on Law Enforcement.

**C. PUBLIC WORKS**

Public Works Supervisor Coleman gave an update on Public Works.

**D. PROJECT UPDATES**

Mayor Connolly gave various project updates.

**E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

**7. BUSINESS**

**A. CONCEPT COMMUNICATIONS/MIFIBER – HIGH STREET OVERHEAD WIRE RELOCATION DISCUSSION**

Concept Communications/MiFiber was not comfortable providing a quote without potholing the area at least four times. Because of this, Mayor Connolly retracted his request for a quote.

**B. CONTROL #2023-11-02 – VANNATTER – LAKE STREET ACCESS DISCUSSION**

City Attorney Elsaesser provided her opinion regarding the restricted access to Lake Street. Discussion ensued. David VanNatter requested to move the gate 175' feet so it was not in the middle of his property. Mayor Connolly said he would look at the gate placement with public works and law enforcement.

**C. JOHN DEERE LOADER AND PLOW BLADE – LEASE QUOTES**

Three lease quotes for a John Deere Loader were received from John Deere Financial, NCL Government Capital, and Umpqua Bank. Umpqua Bank charges interim rent, which was explained and discussed at length.

**Council Member Yount made a motion to approve a John Deere loader and plow blade 7-year lease through John Deere Financial, with an interest rate of 6.15%. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**D. SIGN PURCHASE REQUEST – NO MOTORIZED VEHICLES BEYOND THIS POINT – PRJH AND CITY PARK SAFE ROUTE**

Discussion ensued.

**Council Member Turner made a motion to approve the sign purchase with Child Pedestrian Safety Grant funds for the PRJH and City Park Safe Route project from Traffic Safety Supply, not to exceed \$480.89. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**E. PROPOSAL TO CONVERT TENNIS COURTS TO PICKLEBALL COURTS DISCUSSION**

Mayor Connolly explained that a citizen has offered to donate the cost of converting the tennis courts to pickleball courts. Discussion ensued. The Council was in support of the conversion. Mayor Connolly will follow up with the citizen to move forward.

**F. CITY EMPLOYEE CHRISTMAS BONUS DISCUSSION**

Lengthy discussion ensued. This item was tabled for further information.

**G. RESOLUTION 23-057 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued.

**Council Member Turner made a motion to approve Resolution 23-057. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously.**

**8. PUBLIC COMMENT PERIOD**

None

**EXECUTIVE SESSION**

**UNDER 74-206 1 (b) Personnel**

**Council Member Mullaley made a motion to enter executive session under 74-206 1 (b) Personnel at 6:46 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, Council Member Yount, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**RECONVENE**

**Council Member Turner made a motion to reconvene at 6:55 pm. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 6:56 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 12/05/23: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer