

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 11/21/22

REGULAR MEETING

OPENING – Council President Turner called to order the regular meeting of the City Council at 6:00 pm on Monday, November 21, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council President Turner, Council Member Wagner, and Council Member Mullaley. Absent: Council Member Yount.

Staff Present: City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Public Works Supervisor Coleman, and Director of Public Works Rolicheck.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCWS 11/07/22, CCPH 11/14/22

B. PAYABLES

C. RESOLUTION 22-060 – IDAHO IMPLEMENT – YANMAR TRACTOR PURCHASE QUOTE

D. RESOLUTION 22-061 – MOUNTAIN HOME AUTO RANCH GROUP – POLICE VEHICLE PURCHASE QUOTE

E. RESOLUTION 22-062 – POLICY & PROCEDURE UPDATES – CREDIT REFUND POLICY & PROCEDURE AND DELINQUENT BALANCE COLLECTION POLICY & PROCEDURE

F. RESOLUTION 22-063 – AMERICAN TREE SERVICE – INDEPENDENT CONTRACTOR AGREEMENT – TREE REMOVAL AT 119 WASHINGTON STREET AND ALLEY BEHIND 432 E JEFFERSON AVENUE

G. RESOLUTION 22-064 – POSELEY – HOLD HARMLESS AGREEMENT – TREE REMOVAL AT 119 WASHINGTON STREET

H. RESOLUTION 22-065 – JOHNSON/WILLIAMS – HOLD HARMLESS AGREEMENT – TREE REMOVAL AT 432 E JEFFERSON AVENUE

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Director of Public Works Rollicheck gave an update on public works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update. Ashley Williams from Welch Comer was present via telephone to give the Council an update on various projects.

E. BUILDING & ZONING

None

F. ADMINISTRATIVE COMMITTEE

None

6. BUSINESS

A. TML CONSTRUCTION, INC. – UPDATED PROPOSAL FOR CLARIFIER DAMAGE REPAIR & CONSTRUCTION CONTRACT – WWTP ELECTRICAL IMPROVEMENTS

Ashley Williams from Welch Comer was present via telephone to present the updated proposal and construction contract. Lengthy discussion ensued.

Council Member Mullaley made a motion to approve the updated proposal from TML Construction, Inc. for repairs relating to the clarifier damage, and the Construction Contract, not to exceed \$70,090.00, dependent on ICRMP's concurrence. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

B. USDA-RD GRANT PAY REQUEST #6 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve draw #6 from the USDA-RD grant for payment of Welch Comer Invoice #14778250-24 in the amount of \$3,932.36. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

C. SURPLUS AUCTION UPDATE & DIRECTION FOR UNSOLD ITEMS

Discussion ensued.

Council Member Mullaley made a motion to table the surplus auction unsold item discussion until the December 5, 2022 meeting for more information. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

D. POLICY & PROCEDURE MANUAL UPDATE – UTILITY CUSTOMER SERVICE POLICY

Discussion ensued.

Council Member Mullaley made a motion to approve the amended Utility Customer Service Policy & Procedure. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

E. RESOLUTION 22-066 – STATE INVESTMENT POOL TRANSFER OF FUNDS INTO THE GENERAL CHECKING ACCOUNT

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 22-066. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:32 pm. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 11/21/22: _____

Second: _____

SIGNED:

Candace Turner
Council President
Exercising the Office of Mayor

ATTEST:

Laurel Thomas, CMC
City Clerk/Treasurer