

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 10/06/25

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, October 6, 2025, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Turner, Council Member Wagner, Council Member Mullaley, and Council Member Brower. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Planning and Zoning Administrator Gabell, and Building & Zoning Assistant Ayers.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCPH 09/15/25

B. PAYABLES

C. RESOLUTION 25-044 – WELCH COMER – ENGINEER PROFESSIONAL SERVICES AGREEMENT – WATER FACILITY PLAN AMENDMENT

D. RESOLUTION 25-045 – MILLIE’S 40 BREN-BURKE, LLC – AMENDMENT #2 TO MEMORANDUM OF UNDERSTANDING – RIVER PARK PLANNED UNIT DEVELOPMENT STORAGE OF EXCAVATED MATERIALS ON CITY PROPERTY

E. RESOLUTION 25-046 – STANCRAFT CONSULTING GROUP – REAL PROPERTY LEASE AGREEMENT – TWO RIVERS PARK

F. RESOLUTION 25-047 – CITY PARK PLAYGROUND IMPROVEMENT PROJECT – APPROVAL OF EQUIPMENT PURCHASE

G. RESOLUTION 25-048 – ELSAESSER ANDERSON CHTD. – FY26 CIVIL LEGAL SERVICES AGREEMENT

H. RESOLUTION 25-049 – KATIE SHERRITT – FY26 CRIMINAL LEGAL SERVICES AGREEMENT

I. RESOLUTION 25-050 – STIMSON LUMBER COMPANY – FY26 MEMORANDUM AGREEMENT FOR WASTEWATER DISCHARGE

J. RESOLUTION 25-051 – EXCESS PORTABLE SERVICE – FY26 MEMORANDUM AGREEMENT FOR PORTABLE TOILET WASTE DISPOSAL

K. RESOLUTION 25-052 – FART KNOCKER SEPTIC SERVICE, LLC – FY26 MEMORANDUM AGREEMENT FOR SEPTAGE & PORTABLE TOILET WASTE DISPOSAL

L. RESOLUTION 25-053 – MAGNUSON, MCHUGH, DOUGHERTY CPAS – FY25 AUDIT ENGAGEMENT LETTER

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

A. APPOINTMENT OF JAKE GABELL AS PLANNING AND ZONING ADMINISTRATOR PURSUANT TO CITY CODE 10-15-1

Mayor Connolly introduced Jake Gabell.

Council Member Turner made a motion to approve the appointment of Jake Gabell as the Planning and Zoning Administrator pursuant to City Code 10-15-

1. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

Jake Gabell took the oath of office.

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Mayor Connolly gave an update on Public Works. Director of Utility Operations Sifford provided a written update.

D. PROJECT UPDATES

Various project updates were given.

E. BUILDING & ZONING

1. DRAFT AMENDMENTS TO TITLE 10 – PUBLIC HEARING SCHEDULED FOR 10/20/25

Planning and Zoning Administrator Gabell provided the proposed amendments to Title 10. Discussion ensued.

Planning and Zoning Administrator Gabell gave an update on Building & Zoning.

6. BUSINESS

A. LISA DICKINSON – EASEMENT AGREEMENT – WEST BEARDMORE AVENUE

Discussion ensued.

Council Member Mullaley made a motion to approve the Easement Agreement with Lisa Dickinson, Trustee of the Wayne Thomas Dickinson and Lisa Ann Dickinson Revocable Living Trust regarding 265 W Beardmore Avenue. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

B. GOMES – HARRIET STREET ADDITION FINAL PLAT APPROVAL

Discussion ensued.

Council Member Mullaley made a motion to approve the final plat for Mark Gomes' Harriet Street Addition. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

C. COMMERCIAL UTILITY ACCOUNT ER EXCEPTIONS FOR FY26

Discussion ensued.

Council Member Brower made a motion to approve an exception for seven commercial utility accounts as discussed, allowing them to be charged for 1 ER instead of by fixture unit counts for fiscal year 2026. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

D. BONNER PARK WEST – POTENTIAL ACQUISITION FROM BONNER COUNTY AND PRELIMINARY ASSESSMENT

In attendance for discussion were Bonner County Commissioners Asia Williams, Rob Korn, and Brian Domke, Jim Martin, and Nelson Erickson with StanCraft. Jim Martin gave an overview of the Two Rivers Park progress and briefly presented the Master Plan concept drawings. Many questions were answered, and lengthy discussion ensued.

7. PUBLIC COMMENT PERIOD

Asia Williams, Bonner County Commissioner, presented a Resource Directory for mental health services.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 7:43 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 10/06/25: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer