

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 09/03/24

SPECIAL MEETING

OPENING – Mayor Connolly called to order the special meeting of the City Council at 5:38 pm on Tuesday, September 3, 2024, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Brower, and Council Member Mullaley (exited the meeting at 7:00 pm). Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Director of Utility Operations Sifford, and Planning & Zoning Administrator Quayle.

3. WORKSHOP

A. INLAND FOREST MANAGEMENT, INC. – TWO RIVERS PARK TREE THINNING PROJECT AND HAZARDOUS FUELS REDUCTION

Council Member Mullaley made a motion to move the workshop to later in the meeting, after Updates. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

4. CONSENT AGENDA

A. PREVIOUS MINUTES – CCPH 08/19/24

B. PAYABLES

C. RESOLUTION 24-059 – WELCH COMER – ENGINEER AGREEMENT AMENDMENT #5 – WASTEWATER SYSTEM IMPROVEMENTS

Council Member Mullaley made a motion to approve the consent agenda. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Turner, Council Member Brower, Council Member Mullaley, and Council Member Wagner. **NAYS:** None.

5. ANNOUNCEMENTS/APPOINTMENTS

Mayor Connolly gave an update on the Raw Water Intake Extension Project and the Capital for a Day event held on August 29, 2024.

6. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Turner gave an update on the Parks & Tree Commission.

B. LAW ENFORCEMENT

None

C. PUBLIC WORKS

None

D. PROJECT UPDATES

1. PRIEST RIVER URBAN RENEWAL AGENCY – FY25 BUDGET

A copy of the Priest River Urban Renewal Agency's FY25 budget was provided to the Mayor and Council for information.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

7. WORKSHOP

A. INLAND FOREST MANAGEMENT, INC. – TWO RIVERS PARK TREE THINNING PROJECT AND HAZARDOUS FUELS REDUCTION

Council Member Brower made a motion to move the workshop to later in the meeting, after Business. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

8. BUSINESS

A. CONTROL #2024-07-02 – GREGORY – REQUEST FOR REDUCED RATE FOR DUPLEX WITH SEPARATE METERS

Roger Gregory was in attendance to present his request. Lengthy discussion ensued. Council Member Brower made a motion to deny Roger Gregory's request to continue billing the duplex at 31 Rue d' Annie and the single-family house at 10 Grimaldi Street at 0.75 ER each. Council Member Turner seconded the motion. After discussion and consideration, the motion passed by the following vote: **AYES:** Council Member Turner, Council Member Brower, and Council Member Wagner. **NAYS:** Council Member Mullaley.

B. THE HIGHLANDS CONDITIONAL USE PERMIT, PLANNED UNIT DEVELOPMENT, SUBDIVISION – WATER, SEWER, AND ROAD CONSTRUCTION PLAN APPROVALS

Brant Morris, representative for the applicant, was in attendance for the discussion. Discussion ensued.

Council Member Brower made a motion to approve the water, sewer, and road construction plans as presented for the Highlands Conditional Use Permit, Planned Unit Development, and Subdivision. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

C. RIVER PARK CONDITIONAL USE PERMIT, PLANNED UNIT DEVELOPMENT, SUBDIVISION – WATER, SEWER, AND ROAD CONSTRUCTION PLAN APPROVALS

Brant Morris, representative for the applicant, was in attendance for the discussion. Discussion ensued.

Council Member Mullaley made a motion to approve the water and sewer construction plans contingent on IDEQ approval, and road construction plans

as presented for the River Park Conditional Use Permit, Planned Unit Development, and Subdivision. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

D. TRANSPORTATION PLAN UPDATE – PRESENTATION OF DRAFT PLAN AND START OF PUBLIC COMMENT PERIOD

Melissa Cleveland from Welch Comer was in attendance to present the Transportation Plan Update. Discussion ensued.

Council Member Turner made a motion to approve opening the public comment period regarding the Transportation Plan Draft. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

Council Member Mullaley left the meeting at 7:00 pm.

E. C.E. KRAMER CRANE & CONTRACTING, INC. – CHANGE ORDER #1 – RAW WATER INTAKE EXTENSION PROJECT

Discussion ensued.

Council Member Brower made a motion to approve Change Order #1 to the Construction Contract with C.E. Kramer Crane & Contracting, Inc. for the Raw Water Intake Extension Project, for a deduction of \$9,800.00 to the contract price and no change in contract days. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

F. C.E. KRAMER CRANE & CONTRACTING, INC. – PAY REQUEST #1 – RAW WATER INTAKE EXTENSION PROJECT

Discussion ensued.

Council Member Turner made a motion to approve Pay Request #1 for C.E. Kramer Crane & Contracting, Inc. for the Raw Water Intake Extension Project, for a total of \$221,525.75. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

G. C.E. KRAMER CRANE & CONTRACTING, INC. – CHANGE ORDER #2 – RAW WATER INTAKE EXTENSION PROJECT

Discussion ensued.

Council Member Brower made a motion to approve Change Order #2 to the Construction Contract with C.E. Kramer Crane & Contracting, Inc. for the Raw Water Intake Extension Project, for a deduction of \$16,155.00 to the contract price and no change in contract days. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

H. RESOLUTION 24-060 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Turner made a motion to approve Resolution 24-060. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

9. WORKSHOP

A. INLAND FOREST MANAGEMENT, INC. – TWO RIVERS PARK TREE THINNING PROJECT AND HAZARDOUS FUELS REDUCTION

Mayor Connolly opened the workshop at 7:08 pm. Brittany Morlin with US Fish and Wildlife Service and Elynn Reiersen with Inland Forest Management, Inc. were the presenters of the workshop. PRURA Chairman Jim Martin and Bob Howard with Bonner County EMS was present for the discussion. Topics of discussion included things that the Shared Stewardship Group could help with, such as obtaining technical and financial assistance, creating a forest management plan, wildlife habitat enhancement, hazardous fuels treatments, and signage/outreach/education. Discussion ensued.

10. PUBLIC COMMENT PERIOD

None

ADJOURN:

Council Member Turner made a motion to adjourn at 7:31 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 09/03/24: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer