

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 08/07/23

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, August 7, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Yount, and Council Member Turner. Absent: Council Member Mullaley.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Fenton, Public Works Supervisor Coleman, Planning & Zoning Administrator Quayle, and Director of Public Works Rolichcheck.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCWS 07/17/23, CC 07/24/23

B. PAYABLES

C. RESOLUTION 23-023 – SELKIRK SEALCOAT – CONSTRUCTION CONTRACT CHANGE ORDER #1 – WISCONSIN RAILROAD CROSSING REPAIR AND BONNER PARK WEST APPROACH REPAIR

D. RESOLUTION 23-024 – MEMORANDUM AGREEMENT – REAL PROPERTY LEASE – ROBINSON TRUST – FORMER COMMUNITY GARDEN SITE

E. RESOLUTION 23-025 – MEMORANDUM AGREEMENT – WHITE – UTILITY EASEMENT

Council Member Turner made a motion to approve the consent agenda. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

A. PRIEST RIVER URBAN RENEWAL AGENCY COMMISSIONER APPOINTMENTS

1. KARLY KURYLO

2. STEVE LINTON

Council Member Yount made a motion to appoint Karly Kurylo and Steve Linton to the Priest River Urban Renewal Agency for the remainder of the length of the Urban Renewal District. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

None

C. PUBLIC WORKS

Public Works Supervisor Coleman gave an update on Public Works.

D. PROJECT UPDATES

Various project updates were given by the Director of Public Works Rolicheck.

1. PORPA – COMMUNITY EVENTS UPDATE

Sheila Thomas from PORPA was present to give an update on upcoming community events. Discussion ensued.

2. SCHOOL RESOURCE OFFICER UPDATE – CONTRACT WITH WBCSD #83

City Clerk/Treasurer Thomas gave an update on the school resource officer contract with the WBCSD #83. Mr. Durst advised her during a phone call on August 4th to assume that the position will be funded with the district's approved budget.

Discussion ensued.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning. He notified the Council of Sewell Engineering working on a commercial permit for Popeye's.

6. BUSINESS

A. CONTROL #2023-07-03 – DILLEY – REQUEST TO BLOCK NORTH END OF LAKE STREET

Discussion ensued regarding the potential installation of two locking farm gates. This item was tabled for additional information and review.

B. CONTROL #2023-07-04 – SONNTAG – REQUEST FOR EXCEPTION TO 8-5-3-B: REQUIREMENT TO CONNECT TO CITY SEWER SYSTEM

Richard Sonntag, 570 Veltri Drive, was present to address the council to request that he not be required to connect to the city sewer system. Lengthy discussion ensued.

Council Member Turner made a motion to require Richard Sonntag at 570 Veltri Drive to connect to the city sewer system due to a failing septic system, and to grant a credit of \$500.00 towards a sewer connection fee. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

C. THE HIGHLANDS AT BODIE CANYON PUD – DEVELOPMENT AGREEMENT

Planning & Zoning Administrator Quayle presented the development agreement for The Highlands at Bodie Canyon PUD. Discussion ensued. This item was tabled for additional review.

D. ARROW CONCRETE & ASPHALT – CONSTRUCTION CONTRACT CHANGE ORDER #1 – SEALCOATING & STRIPING

Discussion ensued.

Council Member Turner made a motion to table Change Order #1 to the Independent Contractor Agreement with Arrow Concrete & Asphalt for additional information. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

E. CONCEPT COMMUNICATIONS/MIFIBER – INTERNET SERVICES CONTRACT

Discussion ensued.

Council Member Turner made a motion to table the Services Contract with Concept Communications/MiFiber for additional information. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

F. OFFICIAL NEWSPAPER DESIGNATION

Three letters of interest to be considered for the city's official newspaper were received, from the Bonner County Daily Bee, The Miner, and The Beacon. Discussion ensued.

Council Member Turner made a motion to retain the Bonner County Daily Bee as the city's official newspaper, until the Idaho State code requirements are updated. Council Member Yount seconded the motion. After consideration, the motion passed by the following vote: AYES: Council Member Turner, and Council Member Yount. NAYS: Council Member Wagner. ABSTAINERS: None. ABSENT: Council Member Mullaley.

G. JOSLYN PROPERTY – FUTURE PARK NAME, SIGNS, AND LOGOS

Discussion ensued.

Council Member Turner made a motion to approve the design of the park signage as discussed. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

H. JOHN DEERE LOADER AND PLOW BLADE – FY24 LEASE QUOTES

Two quotes for the loader and plow blade lease were received:

Umpqua Bank: 5.37% for seven years, \$500 documentation fee

NCL Government Capital: 6.34% for seven years, \$500 documentation fee

The third company contacted, PNC Equipment Finance, did not respond to multiple communication attempts. Discussion ensued.

Council Member Turner made a motion to table the lease quotes for the John Deere loader and plow blade for fiscal year 2024 for additional information. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

I. SPOKANE CONSERVATION DISTRICT – MEMORANDUM OF AGREEMENT – URBAN FORESTRY SERVICES

Discussion ensued.

Council Member Yount made a motion to approve the Memorandum of Understanding with the Spokane Conservation District for Urban Forestry Services. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

J. RESOLUTION 23-026 – STATE INVESTMENT POOL TRANSFER OF FUNDS – FROM THE GENERAL CHECKING ACCOUNT

Discussion ensued.

Council Member Turner made a motion to approve Resolution 23-026. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

A. Ann Wilder, 349 Primrose Lane, had a complaint regarding dog waste at the Bonner Park West, “the Docks.”

ADJOURN:

Council Member Wagner made a motion to adjourn at 7:39 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 08/07/23: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer