

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 08/01/22**

**REGULAR MEETING**

**OPENING** – Mayor Wylie called to order the regular meeting of the City Council at 6:00 pm on Monday, August 1, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: None

Staff Present: Mayor Wylie, City Clerk/Treasurer Thomas, City Attorney Fenton, Planning & Zoning Administrator Quayle, and Public Works Supervisor Coleman.

**3. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCWS 07/18/22**

**B. PAYABLES**

**C. RESOLUTION 22-025 – RIVER VIEW RIDGE “THE VILLAGE” – SURETY AGREEMENT**

**D. RESOLUTION 22-026 – RIVER VIEW RIDGE “THE VILLAGE” – DEVELOPMENT AGREEMENT**

**E. RESOLUTION 22-027 – WELCH COMER – ENGINEER AGREEMENT AMENDMENT #1 – JOSLYN PARK MASTER PLAN**

**F. RESOLUTION 22-028 – J7 CONTRACTING, INC. – CHANGE ORDER #5 – WATER SYSTEM IMPROVEMENTS PROJECT**

**G. RESOLUTION 22-029 – IDAHO RURAL WATER ASSOCIATION – PROFESSIONAL SERVICES AGREEMENT AMENDMENT #3 – WASTEWATER OPERATIONS SERVICES**

**H. RESOLUTION 22-030 – IDEQ – AGREEMENT FOR SITE ACCESS – TENORM VOLUNTARY SAMPLING PROJECT**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

**4. ANNOUNCEMENTS/APPOINTMENTS**

None

## 5. UPDATES

### A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

### B. LAW ENFORCEMENT

None

### C. PUBLIC WORKS

Public Works Supervisor Coleman gave an update on Public Works.

### D. PROJECT UPDATES

#### 1. IDEQ INTERIM FINANCING LOAN DRAW #13 – WATER SYSTEM IMPROVEMENTS PROJECT

City Clerk/Treasurer Thomas informed the Council that the IDEQ Interim Financing Loan Draw #13 was not processed by IDEQ prior to the closing and issuance of the USDA bond, so the request for payment to J7 Contracting in the amount of \$880.00 was paid by the City and reimbursed through the USDA loan during closing.

#### 2. USDA-RD GRANT PAY REQUEST #2 – WATER SYSTEM IMPROVEMENTS PROJECT

City Clerk/Treasurer Thomas informed the Council that the invoice for CO-Energy was not reimbursable through the USDA-RD Grant, so Pay Request #2 was processed without reimbursing the City in the amount of \$1,685.70.

### E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

### F. ADMINISTRATIVE COMMITTEE

None

## 6. BUSINESS

### A. CONTROL #2022-07-02 – MELLO – REQUEST FOR REPAIR OF SIDEWALK

Mr. Mello was present to ask the Council for the City to repair a curb that was removed from the right-of-way on Larch Street for future street improvements.

**Council Member Turner made a motion to place concrete blocks at the corner of Larch Street and Maple Street, to prevent citizens from cutting the corner when turning right onto Maple Street. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

### B. SACCOMANNO ESTATES UTILITY SYSTEM AGREEMENT – DISPUTE OF WATER SERVICE SIZE INCREASE CONNECTION FEE

Mayor Wylie declared a conflict of interest and didn't participate in the discussion. Lengthy discussion ensued.

**Council Member Turner made a motion to waive four water connection fees for the Saccomanno Estates Development's increase of water connections from 3/4" x 5/8" water meters to 1" water meters, in the amount of \$1,500.00 each. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**C. UTILITY DISCOUNT PROGRAM – PROPOSED AMENDMENTS**

City Clerk/Treasurer Thomas presented a draft of amendments to the City's Utility Discount Program. Lengthy discussion ensued. This item was tabled until the public hearing scheduled for Monday, August 15, 2022.

**D. PRIEST RIVER URBAN RENEWAL AGENCY – AMENDMENT TO COOPERATIVE MEMORANDUM AGREEMENT – PRIEST RIVER PARK ADA ACCESS**

Discussion ensued. This item was tabled for the preparation of the amendment.

**E. BONNER COUNTY – BONNER PARK WEST OVERFLOW PARKING AGREEMENT**

Lengthy discussion ensued. This item was tabled for the preparation of an agreement with Bonner County.

**F. REGENCE BLUE SHIELD – EMPLOYEE HEALTH INSURANCE OPTIONS FOR FISCAL YEAR 2023**

City Clerk/Treasurer Thomas explained the renewal options for employee health insurance. Discussion ensued.

**Council Member Turner made a motion to approve the renewal of Regence Blue Shield health insurance for city employees for fiscal year 2023 as discussed, with offering the Silver 5000 as the base plan, Gold 2500 as the buy-up plan, and Bronze HSA 6000 as the buy-down plan. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.**

**G. MAGNUSON, MCHUGH & CO. – FY22 AUDIT PROPOSAL**

Discussion ensued.

**Council Member Turner made a motion to approve the proposal from Magnuson, McHugh & Co. for the fiscal year 2022 audit. Council Member Yount seconded the motion. After discussion and consideration, the motion passed unanimously.**

**H. RESOLUTION 22-031 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued.

**Council Member Yount made a motion to approve Resolution 22-031. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:15 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 08/01/22: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

---

Kevin Wylie  
Mayor

ATTEST:

---

Laurel Thomas, CMC  
City Clerk/Treasurer