

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 07/24/23**

**SPECIAL MEETING**

**OPENING** – Mayor Connolly called to order the special meeting of the City Council at 5:30 pm on Monday, July 24, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Yount, Council Member Turner, and Council Member Mullaley. Absent: None

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Public Works Supervisor Coleman, Treatment Plant Operator Coleman, and Director of Public Works Rolicheck.

**2. BUSINESS**

**A. FISCAL YEAR 2024 BUDGET WORKSHOP**

General topics of discussion property tax revenues, various revenue sources, included wage increases, insurance renewal rates, reserve transfers, capital outlay projects, and user fee revenue. Lengthy discussion ensued.

General Fund:	\$1,192,666.00
Street Fund:	\$ 814,925.00
Water Fund:	\$1,184,108.00
Wastewater Fund:	\$1,026,080.00
Impact Fee Fund	\$ 15,136.00
<b>TOTAL</b>	<b>\$4,232,915.00</b>

**B. FISCAL YEAR 2024 TENTATIVE BUDGET ADOPTION**

Discussion ensued.

**Council Member Yount made a motion to adopt the tentative fiscal year 2024 budget as discussed, with expenditures totaling \$4,232,915.00. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**C. 2023 LOCAL CHILDREN PEDESTRIAN SAFETY PROGRAM – AMENDED PROJECT SCOPE – PRJH AND CITY PARK SAFE ROUTE**

Discussion ensued about reducing the scope of work and rebidding the project.

**Council Member Mullaley made a motion to authorize staff to work towards an amended project scope for the 2023 Local Children Pedestrian Safety Program to include both portions of the project with reduced work. Council Member**

Yount seconded the motion. After consideration, the motion passed unanimously.

**D. SELKIRK SEALCOAT – CONSTRUCTION CONTRACT CHANGE ORDER #1 – WISCONSIN RAILROAD CROSSING REPAIR AND BONNER PARK WEST APPROACH REPAIR**

Discussion ensued.

Council Member Turner made a motion to approve Change Order #1 to the Independent Contractor Agreement with Selkirk Sealcoat for the Wisconsin Street Railroad Repair and Bonner Park West Approach Repair, not to exceed an additional \$5,050.00. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

**E. MEMORANDUM AGREEMENT – REAL PROPERTY LEASE – ROBINSON TRUST – FORMER COMMUNITY GARDEN SITE**

Discussion ensued.

Council Member Turner made a motion to approve the Memorandum Agreement – Real Property Lease with the Carol Sommer Robinson Revocable Trust, c/o Northridge Property Management, LLC, not to exceed \$1.00. Council Member Yount seconded the motion. After consideration, the motion passed by the following vote: AYES: Council Member Turner, Council Member Yount, and Council Member Wagner. NAYS: Council Member Mullaley. ABSTAINERS: None. ABSENT: None.

The Council took a 5-minute recess.

**EXECUTIVE SESSION**

**UNDER 74-206 1 (c) Property Acquisition**

Council Member Mullaley made a motion to enter executive session under 74-206 1 (c) Property Acquisition at 6:41 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Yount, Council Member Wagner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None.

**RECONVENE**

Council Member Turner made a motion to reconvene at 6:59 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

Council Member Turner made a motion to approve the Memorandum Agreement with Randal S. and Jodi L. White for a permanent 15” easement for sewer line maintenance and/or replacement, and a temporary access and construction easement, not to exceed \$12,000.00. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:01 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 07/24/23: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

\_\_\_\_\_  
Jeff Connolly  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer