

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 07/05/22**

**SPECIAL MEETING**

**OPENING** – Mayor Wylie called to order the special meeting of the City Council at 5:30 pm on Tuesday, July 5, 2022, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: None

Staff Present: Mayor Wylie, City Clerk/Treasurer Thomas, City Attorney Ford Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, Building & Zoning Assistant Ayers, and Director of Public Works Rolichcheck.

**3. PUBLIC HEARING**

**A. To consider and to receive testimony on the following Planning and Zoning application:**

**The applicant is requesting a Conditional Use Permit to allow ten (10) RV and/or tent camping units on his Light Industrial Zoned property. No buildings are being proposed. Owner would provide electricity and water to camp sites. Each campsite would be graveled and have a fire ring installed, along with new trees planted to increase privacy between campsites. Owner is proposing one (1) employee on site, twenty-four (24) hours a day for five (5) months of the year. (May-September)**

**The property is located at 7264 Highway 2, Priest River, Idaho.**

Mayor Wylie opened the public hearing at 5:30 pm. Planning and Zoning Administrator Quayle explained the reason for the public hearing and the applicant’s request in detail. The proposed conditions were discussed at length.

**Questions from the Council:** Council Member Wagner and Council Member Turner asked about placement and size of the camp sites. Council Member Mullaley asked

about pet waste disposal. Building & Zoning Assistant Ayers showed the Council the proposed site plan.

**Testimony from the Applicant: Jay Kral**, the applicant, presented his proposed conditional use permit. He answered the Council's questions about the camp site sizes and pet waste disposals.

**Written Testimony:** None

**Testimony from Those Opposing:** None

**Testimony from Those Uncommitted:** None

**Testimony from Those Supporting:** None

**Rebuttal from the Applicant:** None

Mayor Wylie closed public testimony at 6:01 pm.

**Council Member Turner made a motion that the application and submittals, evidence contained in the file, public hearing testimony, and the Planning & Zoning report be adopted as presented and discussed as the Findings of Fact, and that based on the Findings of Fact, the conditions, and conclusions as presented and discussed, that the application complies with applicable City Ordinances. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**Council Member Turner made a motion based on the City's Comprehensive Plan, ordinances, Idaho Code, and the adopted findings of fact and conclusions, that Jay Kral's Conditional Use Permit be approved subject to the conditions as discussed and as listed in the Planning & Zoning report. Action to obtain the permit is to complete the conditions as approved. This action does not result in the taking of private property. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

Mayor Wylie closed the public hearing at 6:03 pm.

**B. To consider and to receive testimony on the following Planning and Zoning application:**

**The City of Priest River is proposing the annexation of approximately 38.42 acres of land commonly known as the "Joslyn Property" to be zoned Municipal.**

**The property is generally located at the confluence of the Priest River and the Pend Oreille rivers.**

**Ordinance No. 624**

Mayor Wylie opened the public hearing at 6:04 pm. Planning and Zoning Administrator Quayle explained the reason for the public hearing and the annexation of the Joslyn Property in detail. Topics of discussion included allowed uses within the Municipal zone and a discrepancy in the legal description.

**Questions from the Council:** None

**Written Testimony:** None

**Testimony from Those Opposing:** None

**Testimony from Those Uncommitted:** None

**Testimony from Those Supporting:** None

Mayor Wylie closed the public testimony at 6:13 pm.

**Council Member Mullaley made a motion to adopt Ordinance 624 under suspension of the rules. Council Member Yount seconded the motion. After consideration, the motion passed unanimously by the following roll-call vote: AYES: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None.**

Mayor Wylie closed the public hearing at 6:14 pm.

**4. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCPH 06/21/22**

**B. PAYABLES**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

**5. ANNOUNCEMENTS/APPOINTMENTS**

None

**6. UPDATES**

**A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks and Tree Commission.

**B. LAW ENFORCEMENT**

Police Chief McLain gave an update on Law Enforcement.

**C. PUBLIC WORKS**

Director of Public Works Rolicheck gave an update on Public Works.

**D. PROJECT UPDATES**

**1. WELCH COMER – PROJECT STATUS UPDATE**

Welch Comer provided a written project status update.

A budget workshop was scheduled for Monday, July 11<sup>th</sup>, 2022, at 5:30 pm.

**E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

**F. ADMINISTRATIVE COMMITTEE**

None

**7. BUSINESS**

**A. ROAD PRODUCTS, INC. – 2022 STREET IMPROVEMENTS PROJECT**

City Clerk/Treasurer Thomas explained the updated quote from Road Products, Inc. for street improvements. Discussion ensued.

**Council Member Turner made a motion to accept the Option 2 proposal from Road Products, Inc. for 2022 street improvements, not to exceed \$226,960.50.**

**Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**B. IDAHO OFFICE OF DRUG POLICY – GRANT AGREEMENT FOR PR POLICE DEPARTMENT**

Discussion ensued.

**Council Member Yount made a motion to approve the Grant Agreement with the Idaho Office of Drug Policy for a grant for the Priest River Police Department, for the prevention of underage drinking, marijuana use, and illicit drug use.**

**Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.**

**C. WHITE DIAMOND CONCRETE, LLC – CHANGE ORDER #4 – THIRD ST. AND SH2 PEDESTRIAN RAMP UPGRADE PROJECT**

Lengthy discussion ensued.

**Council Member Wagner made a motion to approve Change Order #4 with White Diamond Concrete, LLC, not to exceed an additional \$5,635.00 and no additional contract days. Council Member Yount seconded the motion. After consideration, the motion passed by the following vote: AYES: Council Member Wagner, Council Member Turner, and Council Member Yount. NAYS: Council Member Mullaley. ABSTAINERS: None. ABSENT: None.**

**D. WHITE DIAMOND CONCRETE, LLC – PAY REQUEST #3 – THIRD STREET AND SH2 PEDESTRIAN RAMP UPGRADE PROJECT**

Discussion ensued.

**Council Member Yount made a motion to approve Pay Request #3 with White Diamond Concrete, LLC, not to exceed \$29,934.11, for the Third Street and SH2 Pedestrian Ramp Upgrade Project. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

**E. POTENTIAL BUILDING DONATION FOR THE JOSLYN PROPERTY**

Mayor Wylie informed the Council of a potential building donation offer for the Joslyn Property. Lengthy discussion ensued.

**Council Member Mullaley made a motion to table the discussion regarding the potential building donation for the Joslyn Property for more information.**

**Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

**F. RESOLUTION 22-020 – STATE INVESTMENT POOL TRANSFER OF FUNDS**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 22-020. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.**

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:05 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 07/05/22: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Kevin Wylie  
Mayor

ATTEST:

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer