

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 06/21/21

REGULAR MEETING

OPENING – Mayor Martin called to order the regular meeting of the City Council at 6:00 pm on Monday, June 21, 2021, at the Priest River Event Center, 5399 Highway 2, Priest River, Idaho.

1. AMENDMENTS TO THE AGENDA

None

2. ROLL CALL

Council Members Present: Council Member Wylie, Council Member Turner, and Council Member Wagner. Absent: None.

Staff Present: Mayor Martin, City Clerk Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, and Public Works Director Rollicheck.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CC 06/07/21

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – MAY 2021

D. RESOLUTION 21-024 – CAMPBELL 5, LLC – REAL PROPERTY LEASE ADDENDUM #1 – PARKING LOT AT 43 WISCONSIN STREET

E. RESOLUTION 21-025 – IDAHO DEPARTMENT OF COMMERCE – IDAHO COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT – WATER TANK REPLACEMENT PROJECT

F. RESOLUTION 21-026 – WELCH COMER – ENGINEERING AGREEMENT AMENDMENT #1 – THIRD ST. & SH2 PEDESTRIAN RAMP UPGRADE PROJECT

Council Member Turner made a motion to approve the consent agenda. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Turner, Council Member Wylie, and Council Member Wagner. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks and Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Director of Public Works Rollicheck gave an update on Public Works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written status update for various projects.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

F. ADMINISTRATIVE COMMITTEE

None

6. OLD BUSINESS

A. ABANDONED IRRIGATION CONNECTIONS – LETTERS TO OWNERS

This item was tabled for additional information.

B. PRO AUTOMOTIVE QUOTE – FORD EXPLORER ENGINE REPAIR

Discussion ensued.

Council Member Wagner made a motion to approve the repair quote for the City's Ford Explorer with Pro Automotive, not to exceed \$6,924.76. The motion died for lack of a second.

Discussion ensued regarding the current FY2021 budget, and the upcoming FY2022 budget. This item was tabled for additional information.

7. NEW BUSINESS

A. PROPOSED ORDINANCE 620 – DEANNEXATION OF LAND

Planning & Zoning Administrator Quayle explained the reason for the deannexation. John and Diana Lacayo, the property owners, were present for the discussion. Discussion ensued. Mayor Martin read the title of the ordinance.

Council Member Wagner made a motion to adopt Ordinance 620 under suspension of the rules. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

B. WOODLANDS ESTATES – DEVELOPMENT AGREEMENT

Planning & Zoning Administrator Quayle explained the Development Agreement. Discussion ensued.

Council Member Turner made a motion to approve the Development Agreement with Woodlands Estates. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

C. WOODLANDS ESTATES – SECURITY AGREEMENT

Planning & Zoning Administrator Quayle explained the Security Agreement. Discussion ensued.

Council Member Wagner made a motion to approve the Security Agreement with Woodlands Estates. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

D. CONTROL #2021-06-02 – MCELHENIE – REQUEST TO KEEP GOATS ON PROPERTY

Mike McElhenie was present to request to be allowed to keep goats on his property within City limits. Lengthy discussion ensued.

E. CONTROL #2021-06-03 – THUMBROCK, LLC – AFFORDABLE HOUSING DISCUSSION

A representative from Thumbrock, LLC was not present for the discussion. This item was tabled.

F. WELCH COMER – UTILITY SYSTEMS CAPACITY ANALYSIS PRESENTATION

Ashley Williams from Welch Comer was present to give a presentation regarding the City's utility capacity analysis. Discussion ensued.

G. J7 CONTRACTING, INC. – NOTICE OF AWARD AND CONSTRUCTION CONTRACT – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued. This item was tabled for additional information.

H. WHITE DIAMOND CONCRETE, LLC – PAY REQUEST #1 – THIRD ST. AND SH2 PEDESTRIAN RAMP UPGRADE PROJECT

Discussion ensued.

Council Member Wagner made a motion to approve Pay Request #1 from White Diamond Concrete, LLC, for the Third Street and SH2 Pedestrian Ramp Upgrade Project, in the amount of \$71,824.75. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

I. ICDBG PAY REQUEST #1 – WATER SYSTEM IMPROVEMENT PROJECT

Discussion ensued.

Council Member Wylie made a motion to approve ICDBG Pay Request #1 for the Water System Improvement Project, with payment of \$6,000.00 being remitted to Panhandle Area Council. Council Member Wagner seconded the motion. After discussion and consideration, the motion

passed unanimously by the following vote: **AYES:** Council Member Turner, Council Member Wagner, and Council Member Wylie. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

J. US DEPARTMENT OF THE TREASURY – CORONAVIRUS LOCAL FISCAL RECOVERY FUND – AWARD TERMS AND CONDITIONS

Discussion ensued.

Council Member Turner made a motion to approve the award terms and conditions with the US Department of the Treasury for the Coronavirus Local Fiscal Recovery Fund funds. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

K. PROPOSED GARBAGE COLLECTION SERVICE REQUEST FOR PROPOSALS

Mayor Martin explained the proposed garbage collection service request for proposals. Discussion ensued.

L. PRIEST RIVER CHAMBER OF COMMERCE – TIMBER DAYS SPECIAL EVENT PERMIT

Lengthy discussion ensued. The Priest River Chamber of Commerce will follow up with the Chief of Police.

M. NCL GOVERNMENT CAPITAL – MUNICIPAL LEASE PROPOSAL – VACTOR 2100i COMBO TRUCK

Discussion ensued. This item was tabled for additional information.

N. LIME SCOOTER PROPOSAL

Discussion ensued. No action was needed.

O. RESOLUTION 21-027 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Wylie made a motion to approve Resolution 21-027. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Wagner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

EXECUTIVE SESSION

UNDER 74-206 1 (b) Personnel

Council Member Wagner made a motion to enter executive session under 74-206 1 (b) Personnel at 7:30 pm. Council Member Wylie seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES:

Council Member Wagner, Council Member Turner, and Council Member Wylie.
NAYS: None. ABSTAINERS: None. ABSENT: None.

RECONVENE

Council Member Wagner made a motion to reconvene at 7:37 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

ADJOURN

Council Member Wagner made a motion to adjourn at 7:38 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, and Council Member Wylie. NAYS: None. ABSTAINERS: None. ABSENT: None.

Motion to approve minutes of 06/21/21: _____

Second: _____

SIGNED:

James L Martin
Mayor

ATTEST:

Laurel Thomas, CMC
City Clerk/Treasurer