

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 06/17/24

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, June 17, 2024, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, and Council Member Mullaley. Absent: Council Member Brower.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Director of Utility Operations Sifford, and Planning & Zoning Administrator Quayle.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCWS 06/03/24

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – MAY 2024

D. TREASURER’S MONTHLY REPORT – MAY 2024

E. RESOLUTION 24-039 – MILLIE’S 40 BREN-BURKE, LLC – MEMORANDUM OF UNDERSTANDING – RIVER PARK PLANNED UNIT DEVELOPMENT STORAGE OF EXCAVATED MATERIALS ON CITY PROPERTY

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

Mayor Connolly announced that the vacant maintenance worker position had been filled by Katelynn Pelt.

5. UPDATES

A. PARKS AND TREE COMMISSION

None

B. LAW ENFORCEMENT

None

C. PUBLIC WORKS

None

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update for Council review. Mayor Connolly gave an update on various projects.

E. BUILDING & ZONING

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

6. BUSINESS

A. PROPOSED ORDINANCE NO. 634 – AMENDMENTS TO TITLE 10, CHAPTERS 1, 2, 3, 4, 5, 6, AND 7 – ZONING REGULATIONS

Discussion ensued.

Council Member Turner made a motion to adopt Ordinance No. 634 under suspension of the rules. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Turner, Council Member Mullaley, and Council Member Wagner. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Council Member Brower.

B. PROPOSED ORDINANCE NO. 635 – AMENDMENTS TO TITLE 4, CHAPTER 6 – RECREATIONAL VEHICLES

Discussion ensued.

Council Member Mullaley made a motion to adopt Ordinance No. 635 under suspension of the rules. Council Member Wagner seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Turner, Council Member Mullaley, and Council Member Wagner. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Council Member Brower.

C. PROPOSED ORDINANCE NO. 636 – CORRECTION OF ORDINANCE NO. 624 – ANNEXATION OF TWO RIVERS PARK PROPERTY

Discussion ensued.

Council Member Mullaley made a motion to adopt Ordinance No. 636 under suspension of the rules. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Turner, Council Member Mullaley, and Council Member Wagner. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** Council Member Brower.

D. J7 CONTRACTING, INC. – PAY REQUEST #1 – LARCH STREET SEWER IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve Pay Request #1, submitted by J7 Contracting, Inc., for the Larch Street Sewer Improvements Project, not to exceed \$37,715.00. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

E. USDA-RD GRANT PAY REQUEST #14 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve draw #14 from the USDA-RD grant for payment of Welch Comer Invoice #14778280-007 in the amount of \$495.00. Council Member Wagner seconded the motion. After discussion and consideration, the motion passed unanimously.

F. RESOLUTION 24-040 – AMENDED FY24 UTILITY RATE SCHEDULE

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 24-040. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

G. ADOPTION OF PRIEST RIVER SAFETY POLICY

Discussion ensued.

Council Member Mullaley made a motion to approve the Priest River Safety Policy as presented. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

H. RESOLUTION 24-041 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Mullaley made a motion to approve Resolution 24-041. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

None

EXECUTIVE SESSION

UNDER 74-206 1 (c) Property Acquisition

Council Member Mullaley made a motion to enter executive session under 74-206 1 (c) Property Acquisition at 6:26 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Turner, Council Member Mullaley, and Council Member Wagner. NAYS: None. ABSTAINERS: None. ABSENT: Council Member Brower.

RECONVENE

Council Member Mullaley made a motion to reconvene at 6:40 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:41 pm. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 06/17/24: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer