

STATE OF IDAHO )  
COUNTY OF BONNER )  
CITY OF PRIEST RIVER )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 03/20/23**

**REGULAR MEETING**

**OPENING** – Mayor Connolly called to order the regular meeting of the City Council at 5:30 pm on Monday, March 20, 2023, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

Council Members Present: Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: Council Member Wagner

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, and Public Works Supervisor Coleman.

**3. WORKSHOP CONTINUATION FROM JANUARY 17, 2023**

**MUNICIPAL CODE 4-6 – RECREATIONAL VEHICLES**

**MUNICIPAL CODE 10-5-1-G – RECREATIONAL VEHICLE STORAGE**

Mayor Connolly opened the workshop continuation and explained the reason for the workshop. Discussion among the Mayor and Council ensued. Topics of discussion included the current code, the past code revisions, code enforcement procedures, and current penalties. Lengthy discussion ensued regarding the potential revision options. The City Council directed law enforcement staff to enforce the removal of all right-of-way obstructions and full-time recreational vehicle occupants.

**4. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CC 02/21/23**

**B. PAYABLES**

**C. MONTHLY RESERVE TRANSFER – FEBRUARY 2023**

**D. TREASURER’S MONTHLY REPORT – FEBRUARY 2023**

Council Member Turner made a motion to approve the consent agenda. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

**5. ANNOUNCEMENTS/APPOINTMENTS**

**A. APPOINTMENT OF PARKS AND TREE COMMISSION MEMBER – CANDY TURNER**

This item was tabled due to the absence of Council Member Wagner and the abstaining of Council Member Turner.

## **6. UPDATES**

### **A. PARKS AND TREE COMMISSION**

None

### **B. LAW ENFORCEMENT**

Police Chief McLain gave an update on Law Enforcement.

### **C. PUBLIC WORKS**

#### **1. WASTEWATER TREATMENT PLANT CLARIFIER DAMAGE REPAIRS**

Mayor Connolly gave an update on the clarifier damage repairs.

Public Works Supervisor Coleman gave an update on other various public works topics.

### **D. PROJECT UPDATES**

#### **1. WELCH COMER – PROJECT STATUS UPDATE**

Welch Comer provided a written project status update.

#### **2. PRIEST RIVER URBAN RENEWAL AGENCY – 2022 ANNUAL REPORT TO COUNCIL**

City Clerk Thomas presented the 2022 Urban Renewal Agency report to the Mayor and Council.

### **E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

### **F. ADMINISTRATIVE COMMITTEE**

None

## **7. BUSINESS**

### **A. CONTROL #2023-03-02 – STIFEL – REQUEST FOR BASKETBALL COURT IMPROVEMENTS**

Discussion ensued.

**Council Member Mullaley made a motion to approve the replacement of the basketball hoops, backboards, and painted lines at the city's basketball court, and to look into the possibility of adding lighting. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

### **B. CONTROL #2023-03-03 – KNIGHT – REQUEST FOR FLASHING STOP SIGNS AT EAST LINCOLN AVENUE AND SIXTH STREET**

Discussion ensued. Planning & Zoning Administrator Quayle will research options to present to the City Council at their next meeting.

### **C. SOMMER – ELECTRICAL EASEMENT AT WATER RESERVIOR SITE**

Planning & Zoning Administrator Quayle explained the proposed electrical easement at the water reservoir site. Discussion ensued.

**Council Member Turner made a motion to direct staff to draft an electrical easement with Richard Sommer at 72 Tundra Avenue as discussed. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

### **D. PCFC LAND PURCHASE DECISION – FORMER LANDFILL SITE**

Discussion ensued.

**Council Member Mullaley made a motion to approve the purchase of the former landfill site, currently owned by PCFC, not to exceed the amount offered at the workshop held on February 21, 2023 (\$45,000.00). Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

**E. SEALED BID RESULTS – 1993 SEWER VACTOR TRUCK**

No sealed bids were received. Discussion ensued regarding the next option to sell the sewer vactor truck.

**Council Member Turner made a motion to approve listing the 1993 sewer vactor truck on an online public auction site with a \$15,000.00 reserve. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

**F. PUBLIC COMMENT PERIOD DURING CITY COUNCIL MEETINGS – POLICY AND PROCEDURE**

Discussion ensued.

**Council Member Turner made a motion to approve the Public Comment Period at City Council Meetings Policy and Procedure. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

**G. BULK WATER POLICY AND PROCEDURE – WPOFD UPDATE AND DISCUSSION**

Lengthy discussion ensued.

**Council Member Turner made a motion to repeal the Bulk Policy and Procedure in its entirety. Council Member Yount seconded the motion. After consideration, the motion passed with the following vote: AYES: Council Member Turner and Council Member Yount. NAYS: Council Member Mullaley. ABSTAINERS: None. ABSENT: Council Member Wagner.**

**H. USDA-RD GRANT PAY REQUEST #11 – WATER SYSTEM IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Yount made a motion to approve draw #11 from the USDA-RD grant for payment of Welch Comer Invoice #14778250-027 in the amount of \$240.00. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

**I. RESOLUTION 23-004 – PROCLAIMING APRIL 1-7, 2023 AS THE WEEK OF THE YOUNG CHILD**

Discussion ensued.

**Council Member Mullaley made a motion to approve Resolution 23-004. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.**

**J. RESOLUTION 23-005 – STATE INVESTMENT POOL TRANSFER OF FUNDS FROM THE GENERAL CHECKING ACCOUNT**

This item was removed from the agenda.

**ADJOURN:**

**Council Member Mullaley made a motion to adjourn at 7:24 pm. Council Member Yount seconded the motion. After consideration, the motion passed unanimously.**

Motion to approve minutes of 03/20/23: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Jeff Connolly  
Mayor

ATTEST:

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer