

**CITY OF PRIEST RIVER**  
**PUBLIC WORKS DEPARTMENT**  
**RIGHT-OF-WAY ENCROACHMENT PERMIT**

ADDRESS/LOCATION OF ENCROACHMENT: \_\_\_\_\_

PROJECT START DATE: \_\_\_\_\_ END DATE: \_\_\_\_\_

TYPE OF WORK:  APPROACH  SIDEWALK/CURB  STREET CUT  UTILITY CONNECTION

OBSTRUCTIONS:  STREET/ALLEY  SIDEWALK  SIDEWALK SEATING

DESCRIPTION OF WORK: \_\_\_\_\_

ONE CALL TICKET # \_\_\_\_\_

BUILDING PERMIT # \_\_\_\_\_ (if in conjunction with a building permit)

**APPLICANT INFORMATION**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**CONTRACTOR INFORMATION**

COMPANY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

IDAHO CONTRACTOR REGISTRATION NUMBER: \_\_\_\_\_

**INSURANCE**

Any work or encroachment in City right-of-way requires you to furnish the City with a Certificate of Liability insurance naming the City of Priest River as an additional insured. The liability minimum is \$500,000 combined aggregate policy for each occurrence. For outdoor dining the minimum is \$1,000,000. Please have the certificate written with an annual expiration date of 12/31. The cancellation (endeavor) clause must be amended to read 30 days written notice to the above-named certificate holder and the remainder of the clause crossed off.

I certify that the above information is correct and hereby request permission to perform the work in the right-of-way as described in this permit. I further certify that I have been provided with and agree to comply with General Provisions of Right-of-Way Encroachment and with any additional provisions listed on this permit and/or with any attachments to this permit.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

SUBJECT TO ALL OF THE GENERAL PROVISIONS, ADDITIONAL PROVISIONS, AND ATTACHMENTS SHOWN ON THIS PERMIT, PERMISSION IS HEREBY GRANTED TO THE ABOVE-NAMED APPLICANT BY THE CITY OF PRIEST RIVER TO PERFORM THE WORK HEREIN DESCRIBED.

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

ATTACHMENTS: \_\_\_\_\_

**A COPY OF THIS PERMIT MUST BE POSTED ON SITE**

**CITY OF PRIEST RIVER**  
**RIGHT-OF-WAY ENCROACHMENT PERMIT**  
**GENERAL PROVISIONS**

1. In signing this permit, the PERMITTEE, their successors, and/or assigns agree to indemnify, hold harmless and defend, regardless of outcome, the CITY OF PRIEST RIVER against the expenses of claims or lawsuits, including all costs and attorney fees, that are incurred by reason of any act of omission, neglect, or misconduct of the PERMITTEE or their agent(s) in the design, construction, or maintenance of the work described in this permit.
2. The PERMITTEE is responsible for utility location request notification through Idaho One-Call (800-626-4950 or 811). Such notification shall be performed two full working days prior to project commencement. If the described work in the permit includes digging, THIS ENCROACHMENT PERMIT IS NOT VALID WITHOUT A ONE-CALL TICKET NUMBER.
3. The City Public Works Department (208-448-2385) shall be notified two full working days in advance of any work described in this permit being performed.
4. During the performance of the work described in this permit, barricades, lights, and other traffic control devices shall be erected and maintained as necessary for the protection of the public and in conformance with the Manual of Uniform Traffic Control Devices, latest edition. It shall be the responsibility of the PERMITTEE to ensure compliance with all federal, state, and local safety provisions.
5. All backfill within the right-of-way shall comply with the requirements of the Idaho Standards for Public Works Construction – latest edition (ISPWC) and detailed under Division 200-Earthwork, Division 300-Trenching, and Division 800-Aggregates and Asphalt. Compaction requirements shall be 95% RD for traffic areas and 90% in non-traffic areas unless otherwise specified in any Additional Provisions attached to this permit.
6. The PERMITTEE shall be responsible for repairs and/or replacement of any asphalt surface removed or damaged. Such repairs/replacements shall be performed as soon after completion of backfill and compaction as is practicable. All asphalt concrete construction or repairs within the right-of-way shall comply with the requirements of the ISPWC-Division 800-Aggregates and Asphalt, unless otherwise specified in any Additional Provisions attached to this permit.
7. The PERMITTEE shall, for a period of two years after substantial completion of the work described in this permit, be held responsible for all required repairs within the right-of-way due to subsidence, asphalt breakage or any other material or physical damage that can be attributed to the work described in this permit.
8. Any replacement of, or addition to, the work described in this permit shall require a new permit prior to commencement of that replacement or addition.
9. The CITY OF PRIEST RIVER may revoke, amend, amplify, or terminate this permit if the PERMITTEE or their agent(s) fail, through willful or unreasonable neglect, to comply fully with the General Provisions or any Additional Provisions that may be attached to this permit.