

STATE OF IDAHO            )  
COUNTY OF BONNER    )  
CITY OF PRIEST RIVER   )

**MINUTES OF THE PRIEST RIVER CITY COUNCIL – 01/18/22**

**SPECIAL MEETING**

**OPENING** – Council President Turner called to order the special meeting of the City Council at 6:00 pm on Tuesday, January 18, 2022, at the Priest River Event Center, 5399 Highway 2, Priest River, Idaho.

**1. AMENDMENTS TO THE AGENDA**

None

**2. ROLL CALL**

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. Absent: None.

Staff Present: City Clerk Thomas, City Attorney Elsaesser, Police Chief McLain, Planning & Zoning Administrator Quayle, Public Works Supervisor Smith, and Director of Public Works Rolicheck.

**3. CONSENT AGENDA**

**A. PREVIOUS MINUTES – CCPH 01/03/22**

**B. PAYABLES**

**C. MONTHLY RESERVE TRANSFER – OCTOBER 2021**

**D. MONTHLY RESERVE TRANSFER – NOVEMBER 2021**

**E. MONTHLY RESERVE TRANSFER – DECEMBER 2021**

**F. RESOLUTION 22-003 – WELCH COMER – PROFESSIONAL SERVICES AGREEMENT – JOSLYN PARK MASTER PLAN**

Council Member Mullaley made a motion to approve the consent agenda. Council Member Yount seconded the motion. After consideration, the motion passed unanimously by the following vote: **AYES:** Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None.

**4. ANNOUNCEMENTS/APPOINTMENTS**

None

**5. UPDATES**

**A. PARKS AND TREE COMMISSION**

Council Member Wagner gave an update on the Parks and Tree Commission.

**B. LAW ENFORCEMENT**

Police Chief McLain gave an update on Law Enforcement.

**C. PUBLIC WORKS**

Director of Public Works Rollicheck gave an update on various Public Works projects.

**D. PROJECT UPDATES**

**1. WELCH COMER – PROJECT STATUS UPDATE**

Welch Comer provided a written project status overview.

**2. FY22 – FIRST QUARTER FINANCIAL REPORT**

**E. BUILDING & ZONING**

Planning & Zoning Administrator Quayle gave an update on Building & Zoning.

**F. ADMINISTRATIVE COMMITTEE**

None

**6. OLD BUSINESS**

**A. NONE**

**7. NEW BUSINESS**

**A. TWO RIVERS AT PRIEST – PARTIAL BOND RELEASE REQUEST**

Discussion ensued.

**Council Member Yount made a motion to approve the partial bond release request by Two Rivers at Priest for the Two River Subdivision, in the amount of \$14,557.50. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None.**

**B. J7 CONTRACTING, INC. – PAY REQUEST #3 – WATER SYSTEM IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Wagner made a motion to approve Pay Request #3 for J7 Contracting, Inc. for the Water System Improvements Project, in the amount of \$48,474.50. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Yount, Council Member Turner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None**

**C. IDEQ – INTERIM FINANCING LOAN DRAW #8 – WATER SYSTEM IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Yount made a motion to approve the IDEQ Interim Financing Loan Draw #8, with \$20,778.54 being remitted to Welch Comer for Invoices #14778240-003 and #14778250-014, and \$34,901.50 being remitted to J7 Contracting, Inc. for Pay Request #3. Council Member Mullaley seconded the motion. After consideration, the motion passed**

unanimously by the following vote: **AYES:** Council Member Wagner, Council Member Yount, Council Member Turner, and Council Member Mullaley. **NAYS:** None. **ABSTAINERS:** None. **ABSENT:** None

**D. ICDBG PAY REQUEST #8 – WATER SYSTEM IMPROVEMENTS PROJECT**

Discussion ensued.

**Council Member Wagner made a motion to approve ICDBG Pay Request #8 for the Water System Improvement Project, with payment of \$1,500.00 being remitted to Panhandle Area Council and \$13,573.00 being remitted to J7 Contracting, Inc. for Pay Request #3. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Yount, Council Member Turner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None**

**E. USDA-RD GRANT PAY REQUEST #13 – WASTEWATER COLLECTION SYSTEM IMPROVEMENT PROJECT – PHASE II**

Discussion ensued.

**Council Member Wagner made a motion to approve draw #13 from the USDA-RD grant for payment of Welch Comer Invoices #14778290-001 and #14778290-002 in the amount of \$8,100.00. Council Member Mullaley seconded the motion. After discussion and consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Yount, Council Member Turner, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None**

**ADJOURN**

**Council Member Wagner made a motion to adjourn at 6:16 pm. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously by the following vote: AYES: Council Member Wagner, Council Member Turner, Council Member Yount, and Council Member Mullaley. NAYS: None. ABSTAINERS: None. ABSENT: None.**

Motion to approve minutes of 01/18/22: \_\_\_\_\_

Second: \_\_\_\_\_

SIGNED:

ATTEST:

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Kevin Wylie  
Mayor

\_\_\_\_\_  
Laurel Thomas, CMC  
City Clerk/Treasurer